



**Hawaii Community Development Authority**

Planning Office  
461 Cooke Street  
Honolulu, Hawaii 96813  
(808) 594-0300 FAX (808) 594-0299



**CONDITIONAL USE OF VACANT LAND**

**Mauka & Makai Areas**

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*Attachment*

1. Application - Development Permit

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Submit the following drawings/plans (HCDA file copy required at time of application):

- A. Location map showing the development in relation to the surrounding area.
- B. Floor area, parking and loading calculations, if appropriate, to the use requested.
- C. A design or site plan, indicating the following items, if appropriate:
  1. Property lines and easements with dimensions and area.
  2. Location, size, spacing, setbacks and dimensions of all existing and proposed temporary structures.
  3. Building elevations, sections, floor plans and site sections.
  4. Landscaping plans showing open spaces, planting and trees.

For additional information regarding the Conditional Use of Vacant Land, refer to Section 15-22-79 of the Mauka Area Rules and Section 15-23-79 of the Makai Area Rules, as appropriate.



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**DEVELOPMENT PERMIT APPLICATION**

**APPLICANT INFORMATION**

Owner \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone No. \_\_\_\_\_

Project Name \_\_\_\_\_

Project Site Address \_\_\_\_\_

Description of Work to be Done \_\_\_\_\_

**TYPE OF REQUEST**

- Base Zone Development (includes alterations)
- Planned Development
- Development (Makai)
- Temporary Use
- Conditional Use
- Certificate of Appropriateness
- Curb Cut
- Other \_\_\_\_\_

**PARCEL INFORMATION**

Tax Map Key: \_\_\_\_\_

Land Use Zone: \_\_\_\_\_

**PROJECT INFORMATION**

**Existing Use and Floor Area (sf)**

Commercial \_\_\_\_\_

Industrial \_\_\_\_\_

Residential \_\_\_\_\_

Other \_\_\_\_\_

TOTAL \_\_\_\_\_

**Nature of Work**

New Building \*     Repair

Addition \*         Electrical

Demolition          Plumbing

Alteration

Other \_\_\_\_\_

**Proposed Use and Floor Area (sf)**

Commercial \_\_\_\_\_

Industrial \_\_\_\_\_

Residential \_\_\_\_\_

Other \_\_\_\_\_

TOTAL \_\_\_\_\_

**Notes:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\* A project eligibility must be obtained from HCDA before a development permit can be issued for a new building or substantial addition.

**NOTE TO APPLICANT**

1. Final approval by HCDA is required prior to issuance of a building permit for any development within the Kakaako District.
2. For any development project where construction drawings are not available, submit two (2) sets of project information as listed in "Filing Procedures for a Planned (PD) or Base Zone (MUZ) Development Permit".
3. For approval of building permits, submit the building permit application form and the following sets of required plans or drawings: (1) Building Department file copy; (2) job site copy; and (3) HCDA file copy.
4. For any conditional use for joint use or off-site parking, attach supplemental application forms.

I hereby acknowledge that I have read this application and attached information for the above-referenced project site and state that the information is correct. I hereby agree to comply with all City and County of Honolulu ordinances and state laws regulating development and building construction and authorize HCDA to inspect the property or construction upon notification of the undersigned for compliance with the Development Permit.

Signature (owner or agent): \_\_\_\_\_ Date: \_\_\_\_\_

If agent, print name: \_\_\_\_\_ Agent's Telephone No.: \_\_\_\_\_

Reviewed By HCDA: \_\_\_\_\_ Date: \_\_\_\_\_

HCDA Approved

Date: \_\_\_\_\_