



HAWAII COMMUNITY DEVELOPMENT AUTHORITY

677 Ala Moana Boulevard, Suite 1001 Honolulu, Hawaii 96813 Telephone: (808) 587-2870/FAX: (808) 587-8150



PERMIT APPLICATION

(please print clearly)

Internal Use Only: DATE RECEIVED: PERMIT NUMBER:

Applicant Name: e-mail address: Address: phone number: City, State, Zip Code business or cell phone Organization (if applicable) phone number Emergency Contact Name: phone number

Names, addresses and daytime phone numbers of two organization officers besides applicant (if applicable): 1. 2.

List any previous park events organized by applicant/organization (include locations and dates)

EVENT INFORMATION (attach separate sheet if necessary)

Type of event: Date of Event: Raindate Name of Park: Location in Park Number of Participants: Number of Spectators: Set up Begins: Clean-up Ends: Time Event begins: Time Event Ends: Will participants or spectators be charged? YES NO If so, how much? Describe in detail all activities planned. List all items to be distributed. (Sale or distribution of food, products, promotional material, celebrities, speeches, ceremonies, etc.)

Will the event be advertised? YES NO If so, describe advertising plan, including dates and media outlets:

Will any pamphlets, handbills, or advertising matter of any kind be distributed at the event? YES NO Do you plan to drive vehicles onto park land (authorization required)? YES NO Will any items be offered for sale/donations to the public? YES NO Have you made any provisions for on-site medical services? YES NO Have you made any provision for on-site security? YES NO Do you plan to have amplified sound at your event? YES NO Do you have Insurance? YES NO If so, with whom:

ALL APPLICANTS MUST BE EIGHTEEN YEARS OF AGE OR OLDER

As the Applicant, I hereby certify that the information I have provided on the form is complete and accurate to the best of my knowledge. I agree to abide by the terms set forth in this application and HCDA guidelines. I understand that failure to do so may lead to the cancellation of the event, the denial of future permit applications, or other action by HCDA.

SIGNATURE OF APPLICANT

THIS FORM IS NOT A PERMIT

GENERAL PARK USE GUIDELINES

Parks are for the enjoyment of us all and we can all enjoy the parks together by following some general park use guidelines. The following guidelines and other information for the Kakaako Waterfront and Makai Gateway and Kewalo Basin Parks (the “Parks”) promote a safe and enjoyable park visit.

Please report any unpleasant situations experienced while at the park. Also report hazards, acts of vandalism and other accommodation defects to HCDA by calling 587-2870.

There are **no** lifeguards at the Kakaako Waterfront Park. Swimming and all water activities shall be at your own risk.

Do **not** leave valuables unattended. Lock your car. Do not leave valuables even in locked cars.

Use good judgment while using the park and facilities. Security service is not provided.

Please be responsible and clean up area after use.

Use of the Parks is on a first come, first serve basis – HCDA will not reserve areas of the Parks.

PERMITS: Permits shall be presented upon demand to State Parks caretaker or any state or county law enforcement officer or authorized representative of the HCDA. Permits may not be transferred. Permits shall be revoked for violation of park rules, permit conditions or any applicable law. Permittee shall obtain all permits from other governmental agencies as may be required. A deposit may be required and the amount of deposit shall be determined by the use and the group size. Permittee shall be liable for repair, replacement or payment for any damages. The deposit shall be refunded by mail if the area used is cleaned and restored to the satisfaction of HCDA’s authorized representative.

THE FOLLOWING ACTIVITIES ARE PROHIBITED IN THE PARKS UNLESS SPECIFICALLY AUTHORIZED IN WRITING BY THE PROPER AUTHORITY:

- Parking or driving vehicles in any park area other than the roads and parking areas.
- Using spikes or other anchors that penetrate the ground anywhere within the Parks.
- Building fires in any area other than grills specifically designed for the purpose of barbecuing.
- Dumping live coals in any area other than a designated coal pit or receptacles.
- Disposing of paper or rubbish of any kind except in places designated for rubbish disposal.
- Using shower areas or restrooms to wash clothes or article of household use.
- Using obscene or objectionable language.
- Drinking, displaying or possessing alcoholic beverages or illegal drugs.
- Operating or using any audio device or musical instrument in such manner and at such times so as to create excessive noise or nuisance.
- Nudity.
- Camping.
- Soliciting or conducting commercial activity or displaying, posting or distributing commercial notices or advertisements without a Commercial Use permit.
- Possessing or damaging any park facility, including adhering articles to park facilities.
- Using or possessing fireworks, firecrackers, explosives, firearms and other weapons.
- Obstructing or unreasonably interfering with the general public in their normal use of the park.